



Guru Gobind Singh Indraprastha University
Sector 16 C, Dwarka, New Delhi- 110078

F. No. IPU/Admissions/Counselling/2023-24/M.Tech.(FPT)/03

Dated:05.07.2024

NOTIFICATION

Schedule of Special Spot Round of Counselling / Admission 2024-25
Programme – M.Tech. (Food Processing Technology) (Regular) CET Code: 147

Venue of Counselling: Room No. ADL-313, A Block, 3rd Floor
University School of Biotechnology
Guru Gobind Singh Indraprastha University
Sector-16C, Dwarka, New Delhi-110078

1. The Counselling for M.Tech. (Food Processing Technology) programme will be held in two phase, i.e. 1st Phase (Verification of documents) and 2nd Phase (for allotment of seats). The candidate must read the schedule for both the phases to ensure their presence for both.
2. All the GATE qualified candidates who have registered in GGSIP University for Academic Session 2024-25 and all the qualified candidates, whose names appeared in the merit list, drawn on the basis CET 2024, for M.Tech. (Food Processing Technology), CET Code-147 shall report in person for Special Spot Round of Counselling for 'Verification of Documents' and 'Allotment of Seats', at the venue of Counselling; on the date and time mentioned below, as per their Category and Rank:-

SPOT ROUND OF COUNSELLING

Date	Category of Candidates	Time
25.07.2024 (Thursday)	All CET qualified/GATE score candidates as displayed on University website for seeking admission against seat reserved as per Rank 1 onwards irrespective of their region (Subject to availability of Seats)	10:30 p.m. till 3.00 pm

Note:

Merit list of valid and qualified GATE Score candidates who have reported for verification of documents held on 24.07.2024 for M.Tech. (Food Processing Technology), CET Code-147. The Merit list will be displayed at the time of counselling

Note:

- The merit list has been displayed on the basis of qualified and valid GATE Score. The next preference in the merit list will be given to NON-GATE candidates based on rank obtained in the CET.
- Allotment of Seat will stop as and when the seats get filled up.



- The counselling will be subject to availability of vacant seats if any and in any category.

Important:

- A candidate belonging to any sub-category is also eligible to secure admission in General / Unreserved Category of his/her respective Region, purely on the merit of CET.
- The conversion of seats reserved for SC, ST etc. to General Category shall be done only after the completion of last counselling for the reserved categories and no such conversion will be allowed during the counselling. However, while converting the seats, any unfilled seat(s) reserved for ST Category will be offered to SC Category and vice versa and only after that the conversion of the reserved category seats shall be effected.
- Allotment of Seats will stop as and when the seats get filled up.
- The provision for reservation in OBC category is not applicable for Post Graduation / Master Level programmes. However, the OBC category candidates shall claim seats in General Category in the order of their rank as per merit, as per their respective regions.

3. **Seat Allocation in Delhi and Outside Delhi Region**

For clarification on Region i.e. Delhi or Outside Delhi, candidates may please refer to the Chapter 5: 'Seat Allocation', Part-A, Admission Brochure 2024-25.

4. **Reservation Policy**

Candidates shall please refer to the Chapter 6: 'Reservation Policy', Part-A, Admission Brochure 2024-25 and as notification issued by the GGSIP University from time to time in this regard.

5. **Eligibility Criteria for Programme M.Tech (Biotechnology), CET Code-148**

Minimum 60% or equivalent in the qualifying examinations as under:

1. B.E./B.Tech. in Biotechnology / Chemical Engineering / Biochemical Engineering / Food Technology) or equivalent/ or B. Pharma/MBBS.

2. M.Sc. (Biotechnology/ Biochemistry/ microbiology/ Bioscience/ Genetics/ Life Science) or equivalent

6. **Documents Required for Verification and Allotment of Seats:**

a) Bank Draft(s) of Rs. 1,56,500/- (Including Rs. 1,000/- Counselling Processing Fee (one time non-refundable) in favour of Registrar, Guru Gobind Singh Indraprastha University, payable at Delhi. The candidate will write his/her name, date of admission, phone, address, mobile no., name

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of the programme, CET Rank and CET Roll Number on the back of the Bank Draft(s).

- b) Four passport sized photographs (same as that in admit card)
- c) Qualified and Valid GATE Score Card (Original), if applicable.
- d) Experience Certificate (original), if applicable.
- e) Admission confirmation Page, if applicable
- f) CET-2024 Admit Card in Original and CET – 2024 Result
- g) Copy of Admission verification form (Copy of Admission verification form as per Appendix 6 in Part F of Admission Brochure 2023-24).
- h) Proof of date of birth (Secondary School Mark-sheet & Certificate) (Original and Photocopy)
- i) Mark-sheets / Certificates of qualifying examination:
The candidate will be required to bring the Original certificates / Mark-sheets of all the year wise or semester wise in original along with photocopy of Certificates / Mark-sheets of qualifying examination.
- j) Physical Fitness Certificate:
All the students shall be required to submit a Medical Certificate indicating fitness from a Registered Medical Practitioner as per format given in Performa of Medical Certificate in given in Part-F in Admission Brochure 2024-25 (As per Appendix 5).
- j). Reserved Category Certificate:
All reservation category candidates who are seeking admission in reserved category in UR&EWS/ SC / ST / DEF / PWD must bring their reservation certificate in original along with the self attested photocopy of the certificate for claiming seat against the reserved category. The Defence Category candidates, in addition, shall also bring Appendix 1 duly completed. The Appendices are available in Part F of Admission Brochure 2024-25. EWS certificate should be issued on or after 31st March 2024.
- k). Conduct and Character Certificate in original from the Head of the Institution from where the qualifying examination has been passed or from Gazetted officer in Original, not more than 06 (six) months old.
- l). Application regarding age or any other relaxation with necessary approval (if necessary).
- m). The candidate claiming reservation against UR&EWS category must produce certificate issued by the Competent Authority at the time of verification of documents and allotment of seat.

7. **Instruction to be followed at the time of counselling**

- a) The students who have been admitted during earlier round of counselling in any category will not be allowed to change their category in the counselling.
- b) The special spot round of counselling will be commence from rank 01 (one) onwards for all categories and the seats will be allotted strictly on the basic of merits of the candidates. **Such candidates, who were**

absent in the 1st & 2nd counselling will also be permitted to attend the special spot round of counselling.

- c) The conversion of seats reserved for SC, ST, DEFENCE, EWS to Unreserved category shall be done only after completion of special spot round of counseling. However, while converting the seats during 2nd counselling, any unfilled seat(s) reserved for ST category will be offered first to SC category and vice-versa and only after completing this exercise, the conversion of the reserved category seats to unreserved category shall be effected.
- d) The seats reserved for outside Delhi category will be converted to Delhi category and vice-versa during the Open House counselling (which will only be held if seats are vacant after 2nd special spot round of counselling has been completed in the respective region). Thereafter seats remaining vacant shall be converted into unreserved category.

8. **Seat Matrix:** To be displayed at the time of counselling.

Note

1. The students, who have been admitted during 2nd counselling, in any category, will not be allowed to change their category in the subsequent counselling.

9. **Open House counselling**

Open house counselling/spot counselling will be held only if the seat(s) remains vacant after two round of counselling. The said seat(s) will be offered on that day to the qualified candidate(s) in order of merit. The seat(s) shall be offered to the qualified candidates in order of merit irrespective of his/her region provided he/she has reported for counselling on that day. A counselling fee of Rs. 1000/- shall have to be paid by all eligible candidates to participate in the open house counselling.

Note: The candidate who has withdrawn after special spot round of counselling will be allowed to take admission during Open House counselling.

10. **Withdrawal of Admission**

Date of Withdrawal is 05-08-2024 (Monday). All the requests for withdrawal of admission, shall mandatorily be submitted in the prescribed format available in Part F of Admissions Brochure 2024-2025 in the Room No.-AFR-206, University School of Biotechnology, A-Block, Guru Gobind Singh Indraprastha University, Sector 16 C, Dwarka, New Delhi – 110078. A proper receipt for withdrawal will be issued in lieu thereof. It is once again informed that the request for withdrawal has to be made in the University School of Biotechnology, A-Block, only and in the prescribed format necessarily.

Teenu Kapoor.
Dean, USBT, GGSIPU

Copy to:

1. Director Incharge, Admissions, GGSIPU

2. Controller of Finance, GGSIPU, for kind information
3. Controller of Examinations (O), GGSIPU for kind information
4. Finance Officer, GGSIPU with the request to depute an official for collection of Demand Drafts and verification of Admission Slips in this respect before the same are issued to the candidates.
5. PRO, GGSIPU with a request to display Counselling / Admission Schedule on the University's Notice Board (s)
6. In-charge, UITS, with the request to upload the schedule of Counselling on University's website.
7. AR to Hon'ble Vice Chancellor, GGSIPU for information of Hon'ble Vice Chancellor
8. AR to Registrar, GGSIPU for information of Registrar
9. EDP section of Admission Branch. uard file.